

# Business Continuity Planning Customer Disclosure

4-8-2021

Classic, LLC and Classic Asset Management LLC, (the "firms") have developed a Business Continuity Plan on how we will respond to events that significantly disrupt our business. Since the timing and impact of disasters and disruptions is unpredictable, we will have to be flexible in responding to actual events as they occur. With that in mind, we are providing you with this information on our business continuity plan.

**Contacting Us** - If after a significant business disruption you cannot contact your registered representative or investment adviser representative as you usually do, you should call our number 1-701-364-9390 or go to our website at [www.classicassetmanagement.com](http://www.classicassetmanagement.com). If you cannot access us through either of those means, you should contact the firm listed on your quarterly statement at the phone number that they publish on the statement for instructions on how they may provide prompt access to funds and securities, enter orders and process other trade-related, cash and security transfer transactions.

**Our Business Continuity Plan** - We plan to quickly recover and resume business operations after a significant business disruption and respond by safeguarding our employees and property, making a financial and operational assessment, protecting the firm's books and records, and allowing our customers to transact business. In short, our business continuity plan is designed to permit our firm to resume operations as quickly as possible, given the scope and severity of the significant business disruption.

Our business continuity plan addresses: data backup and recovery; all mission critical systems; financial and operational assessments; alternative communications with customers, employees, and regulators; alternate physical location of employees; critical supplier, contractor, bank and counter-party impact; regulatory reporting; and assuring our customers prompt access to their funds and securities if we are unable to continue our business.

Our direct business partners back up their important records in a geographically separate area. While every emergency situation poses unique problems based on external factors, such as time of day and the severity of the disruption, we have been advised by our direct business partners that their objective is to restore their own operations and be able to complete existing transactions and accept new transactions and payments within a reasonable time. Your orders and requests for funds and securities could be delayed during this period.

**Varying Disruptions** - Significant business disruptions can vary in their scope, such as only our firm Home Office, the business district where our firm is located, the city where we are located, or the whole region. Within each of these areas, the severity of the disruption can also vary from minimal to severe. In a disruption to only our firm Home Office, we will transfer our operations to a local site when needed and expect to recover and resume business within one trading day. In a disruption affecting our business district, city, or region, we will transfer our operations to a site outside of the affected area, and recover and resume business within a short reasonable time. In either situation, we plan to continue in business, and notify you through our representatives, our website or our customer emergency number 701-364-9390, how to contact us. If the significant business disruption is so severe that it prevents us from remaining in business, we will assure our customer's prompt access to their funds and securities via the account custodians.

**For more information** - If you have questions about our business continuity planning, you can write to us at Classic, LLC/Classic Asset Management, LLC, 1220 28<sup>th</sup> Ave N., Fargo, ND 58102, Attn: Chief Compliance Officer.